Dear Sirs,

The 8th Asia-Pacific Conference on Wind Engineering (APCWE8) will be held in Chennai, India during Dec. 10-14, 2013. We take this opportunity to give you the information and some remarks concerning, in particular, Regional Assembly.

1) In accordance with IAWE bylaws, each Member Organisation will be represented at the Regional and General Assemblies by a number of delegates depending on the registered individual members, i.e.: 1 delegate for Associations with 1-50 members; 2 delegates for Associations with 51-200 members; 3 delegates for Associations with more than 200 members.

2) Any proposal from a Member Organisation to act as host for the Regional Conference in 2017, including the nomination of an Individual Member to serve as Chair of the Organising Committee, should be sent to the Secretary General sufficiently before the Regional Assembly of Delegates, which is vested with the responsibility of selecting the venue and approving the Chair. However, any additional candidature may be proposed by any Delegate present at the Assembly, up to the vote.

3) Analogously, any proposal of an individual Member as the Regional Coordinator (2013-2017) should be sent to the Secretary General sufficiently before the Regional Assembly of Delegates, which is vested with the responsibility of making the appointment. However, as above, any additional candidature may be proposed by any Delegate present at the Assembly, up to the vote.

4) Furthermore, each Member Organisation can submit to the Secretary General, reasonably before the Regional Assembly, any item which it wishes to have placed on the Agenda.

With kindest regards,

Kenny C S Kwok  
*Asia-Oceania Regional Coordinator*

- Sent by Shuyang Cao (Secretary General of IAWE)